

## **JOB DESCRIPTION - RECREATION LEADER**

**Job Description:** Responsible for planning, implementing and supervising all activities within assigned group. Maintains safety standards and practices at all times. Follows and enforces city and department policies. Ensures quality customer service to all program participants.

### **General Duties:**

- Supervise and ensure well-being of all campers within assigned group
- Plan, implement and lead a variety of recreation activities including sports, arts and crafts, enrichment, and more
- Ensure quality customer service through positive interactions with campers, staff, guardians, and the public
- Maintains highest level of safety and risk management at all times
- Responds appropriately to all emergencies and reports all incidents to the Camp Director, Assistant Camp Director and Head Supervisors.
- Other duties as assigned

### **Qualifications:**

- American Red Cross CPR & First Aid
- Experience working with children

**Immediate Supervisor:** Head Supervisor